

Oakland Baptist Church
Pastor of Youth & Families
Job Description

The Pastor of Youth & Families at Oakland Baptist Church will play a vital role in our ministry plan of the church. The Lord has tremendously blessed our congregation with many families. These children (bed babies, child and youth) and their parents are of utmost importance to our congregation. It is our hope that the Pastor of Youth & Families will be the face of this ministry that will seek and strive to grow these individuals in their faith-walk with the Lord Jesus. The Pastor of Youth & Families will work alongside our Pastor and the other pastors on our staff seeing that we do everything in our power to connect these families to the Lord and His church.

Overview:

The Pastor of Youth & Families at Oakland Baptist Church will oversee any ministry that occurs from our bed babies through 12th grade and their families. The Pastor of Youth & Families will have a special emphasis of their ministry concentrated on grades 7-12. This concentration will include, but not limited to, Bible Study and fellowships on Wednesday and Sunday nights for our teenagers.

Youth Ministry

1. Organize, Oversee, and Lead regular opportunities and events for Junior High and High School students to meet Christ and mature in their Christian faith.
2. Provide oversight and direction to the various facets of the Youth Ministry.
3. Recruit, Train, & Lead a team of maturing Christian adults who will serve in the ministry and disciple teenagers.
4. Motivate youth toward reaching the lost, encouraging them to build their faith, and equipping them to serve.
5. Encourage youth involvement in short-term missions.
6. Disciple and counsel youth in proper setting (counsel during regular church business hours or with other adults when dealing with a minor of opposite sex).
7. Seek to integrate students into active participation in and contribution to the life of the church.

Children Ministry

Provide oversight to the leaders of our nurseries. Leading and/or assisting in coordinating schedules of nursery workers.

Provide oversight to the leaders of the Children's Ministry. Work with our Sunday evening leaders (Mission Groups) as well as our Wednesday Night Children Workers (AWANA). Providing oversight includes having regular meetings with these groups ensuring that each of

our children ministries are moving forward and utilizing other adults in our church working in these areas of ministry.

Work alongside our Associate Pastor making sure that we have adequate teachers for our Sunday morning Bible Studies (Sunday School for all of our children and youth classes).

Family Ministry

Coordinate all activities and scheduling of the Christian Life Center. Pastor is responsible of securing adult volunteers to assist in the operation of the Christian Life Center.

The Pastor of Youth & Families will help us set up the rules/guidelines, ministry opportunities and other related functions of our Christian Life Center.

The Pastor of Youth & Families would communicate to the congregation and community the Policies and Procedures for our Christian Life Center. Additionally, the Youth & Families Pastor would make sure that the policy and procedures was being met by all of the Christian Life Center participants.

Job Description of Youth & Families also includes:

1. Sweep, Buff and maintain the gymnasium floor on a weekly basis, ensuring it stays at its peak.
2. Vacuum the walking track area on a weekly basis.
3. Sweep, Mop and maintain the floor of our Fellowship Hall & Birthday Room on a weekly basis.
4. Develop and lead a biblically based Junior and Senior High youth ministry.
5. Work with the Senior Pastor to establish short and long term goals and plans for all 3 areas of ministry (youth, children, family).
6. Coordinate and train a team of lay leaders to work within the scope of your ministry (Children, Youth & Family).
7. Communicate goals, plans and schedule/calendar to parents/church on a regular basis.
8. Support the letter and spirit of the church constitution, as well as supporting the mission and vision of our church.
9. Be an active participant in the life of our church; supporting our church and its ministry on and off of our church campus.

Vacation Time

1. After one year of employment, the Pastor of Youth and Families is entitled to one week of paid vacation (one Sunday, one Wednesday).
2. After two years of employment, the Pastor of Youth and Families is entitled to two weeks of paid vacation (two Sundays, two Wednesdays).
3. After five years of employment, the Pastor of Youth and Families is entitled to three weeks of paid vacation (three Sundays, three Wednesdays).

4. The Pastor of Youth and Family may participate in one “revival week” after one year of service.

Revision History:

Reviewed—OBC Personnel Committee August 10, 2014

Revision—Added Vacation time to Job Description. August 31, 2014